



When attempting to enter large numbers of competitors for your club please use the Team Declaration button. This allows any team manager/Person or club to add large numbers of athletes and make one payment for those entries.

You can enter by age group, by gender or in any random order. Please log into Open Track with your details, if you don't have an

account please sign up and an automated email will set you up to make entries

9TH WELSH CROSS COUNTRY CHAMP am Entries	IONSHI	PS 2024 - 17 FEB 202	4		
eams manageable by you		Lookup club	1	ENTER	DOWNLOADS -
Clubs entered: 7		GBR / R1973 - swansea			
100: 1st Med Regt	0 Åz	Workplace running group		VIEW	EDIT
ANT: Afan Nedd Tawe Schools District	0 25	GBR / SWAN - Swansea Harriers		VIEW	EDIT
ANT: Antigua and Barbuda National Team	0 <u>25</u> 2	GBR / R1974 - Swansea Striders	-	VIEW	EDIT

After clicking the TEAM DECLARATION button you will see this window appear and a blank page, in the **'Lookup club...'** option. Start to add your club name, (Swansea Harriers are used for this example) and no data shown after this part will be used for the event, unless entered by the club. Once a few letters of your club are entered a drop list appears, please then select your club name and click **ENTER**.

## Welsh Cross-Country Championships 2025

Club Bulk Entry help guide.



petition entries for TH WELSH CROS	Swansea Harriers	MPIONSHIPS 2024 - 17 FFF	3 2024			
ansea Harriers						
LETE ALL X			SY	NC WITH WELSH ATHLETICS	CONTINUE TO B	ASKET 쉾
56k	U13B 03 🛉	U13G 04 🛊				
.25k	Event name: R	ace 3 U13 Boys [Y7/8] 3.25k			35 of 559	
.33k					filter	×
221	Assigned	Paid?	0/00	Name	AG	Events
.22K			(	Kais Al Khafaji	U13	
.89k			$\rightarrow$	Charlie Armstrong	U13	
0.35k				Ellis Bennett	U13	
				Samuel Beynon	U13	
				Nico Ciaburri	U13	
				Bo Cuthbertson	U13	
				Jacob Davies	U13	
				Macsen Davies	U13	
				Tom Davies	U13	
				Zachany De Vall	1.112	
				Zuendry De Van	015	

You will see a green bar at the top of the new window stating Team `SWAN` can now assign athletes to the competition. You will also see on the left of the image all distances per race. Also, you will see age groups linked to each distance, and on the right, a list names to select from. At the moment you can see only U13B names and those registered, any non-registered athlete will not appear on this list. It is automated from Trinity (Welsh Athletics registration system) after club secretary updates. NO ATHLETE can be entered twice, any athletes entered as an individual or by a team manager, coach, parent will be shaded out and alongside their name you will see an exclamation mark showing they are entered by another person.



To Add athletes to any age group you click on their name, highlighting the name and then click the left arrow.

petition entries TH WELSH CR ansea Harrie	for Swansea Harriers ROSS COUNTRY SHAMP PIS	IONSHIPS 2024 - 17 FE	B 2024				
LETE ALL X		$\mathbf{N}$	SYNC	WITH WELSH ATHLETICS	CONTINUE	TO BAS	КЕТ 🏠
56k	U13B 03 🛉 U1	13G 04 🛊					
.25k	Event name: Race	3 U13 Boys [Y7/8] 3.25			66 of 107	79	
.33k				DON'T FILTER	filter		>
.22k	Assigned	Paid?	0/0	Name	Cat	AG	Events
			÷.	Kais Al Khafaji	U13B	U13	
89K			$\rightarrow$	Charlie Armstrong	U13B	U13	
.35k				Ellis Bennett	U13B	U13	
				Samuel Beynon	U13B	U13	
				Morgan Bond	U13B	U13	
				Nico Ciaburri	U13B	U13	
				Nathan Cox	U13B	U13	
				Bo Cuthbertson	U13B	U13	
				Matthew Davidge	U13B	U13	

Repeat this for each athlete. When you select and move each athlete, the 'CONTINUE TO BASKET' turns to black text, you can stop and pay at this point or continue but don't forget to click SAVE.

## Welsh Cross-Country Championships 2025 Club Bulk Entry help guide.

WELSH ATHLETICS

Competition entries for Swansea Harriers 119TH WELSH CROSS COUNTRY CHAMPIONSHIPS 2024 - 17 FEB 2024 Swansea Harriers

DELETE ALL ×			SYNC WITH	WELSH ATHLETICS	SAVE / CONTINUE T	O BASKE	sa 🔐
1.56k	U13B 03 🛉 U130	G 04 💠					
3.25k	Event name: Race 3	J13 Boys [Y7/8] 3.25k			66 of 10	079	
4.33k		, , , ,			filter		×
5.22k	Assigned	Paid?	4/00	Name	Cat	AG	Events
C.001	Ellis Bennett	×	•	- Kais Al Khafaji	i U13B	U13	
6.89k	Samuel Beynon	×	<b>&gt;</b>	Charlie Armstr	rong U13B	U13	
10.35k	Morgan Bond	×		Ellis Bennett	U13B	U13	3.25k
	Nico Ciaburri	×		Samuel Beynd	on U13B	U13	3.25k
				Morgan Bond	U13B	U13	3.25k
				Nico Ciaburri	U13B	U13	3.25k
				Nathan Cox	U13B	U13	
				Bo Cuthbertso	on U13B	U13	
				Matthew Davi	dge U13B	U13	
				Harry Davies	U13B	U13	

LETE ALL X				SYNC	WITH WELSH ATHLETICS	CONTINUE	TO BA	sket 🕁	
.56k	U13B 03 🛉 U13G	04 💠							
.25k	Event name: Race 3 U	13 Boys [Y7/8] 3.25k				66 of 107	79		
l.33k	Assigned	Paid?	4/00		DON'T FILTER	filter	AG	Events	×
5.22k	Ellis Bennett	×		(←	Kais Al Khafaji	U13B	U13		
5.89k	Samuel Beynon	×		$\rightarrow$	Charlie Armstrong	U13B	U13		
0.35k	Morgan Bond	×			Ellis Bennett	U13B	U13	3.25k	
	Nico Ciaburri	×			Samuel Beynon	U13B	U13	3.25k	
					Morgan Bond	U13B	U13	3.25k	
					Nico Ciaburri	U13B	U13	3.25k	
					Nathan Cox	U13B	U13		

After clicking SAVE, the CONTINUE TO BASKET text turns back to white and a tick appears alongside.

To make a payment for these names, click the **CONTINUE TO BASKET** and the image below appears showing what the logged in person has done, and it shows the entry fee for those names. You can then click the Pay button at the bottom right to complete the process and those names are now in the event.



## My 4 entries - Darran Williams

## DARRAN WILLIAMS'S BASKET

Paid so far: 0.00 . Basket value: 24.00. Amount due: 24.00.

#	Name	Event	Price	Status
1	Morgan Bond	3.25k	6.00	Due: 6.00
2	Ellis Bennett	3.25k	6.00	Due: 6.00
3	Samuel Beynon	3.25k	6.00	Due: 6.00
4	Nico Ciaburri	3.25k	6.00	Due: 6.00
				All prices are in GBP
BAC	κ			PAY £24.00

If you want to add more competitors, click the back button, and repeat the process until you have all the names you want to enter. Please do not enter any U11 Primary entries. They will be required to process the entry via the link supplied to the URDD Gobaith Cymru website.